



POSTING DATE: March 27, 2023

JOB TITLE :Marina Dockhand

START DATE :May 2023

JOB TYPE :Full Time

LOCATION :Beaver Island Marina (Beaver Island State Park) & Big Six Marina Grand Island, NY

COMPENSATION :\$15 - \$18/hour DOE

BENEFITS :NA Seasonal Position

Position Overview

The successful candidate will possess a strong commitment to customer service, good communication skills, be computer literate, and have a meticulous attention to detail. The dockmaster is the first line of customer service for marina residents and incoming transient boats, therefore the ideal candidate must be friendly, courteous and have developed customer-service skills.

Position reports to Senior Management

Qualifications:

- Previous boating, marina operations and water safety experience preferred
- Skilled in organizing resources and establishing priorities.
- Working knowledge of computers and POS systems
- Focused on delivering a high level of customer service
- Confident and professional approach when dealing with marina residents and guests
- Light to moderate lifting required
- Cleaning, scrubbing and light maintenance work required
- Driver's license and reliable car to travel
- Availability to work evenings and weekends

General Responsibilities & Duties:

- The Dockhand is responsible for the daily operations of the marina, docks, marina area and The Cuddy store.
- Daily review and audit of boat and slip occupancy and accuracy
- Address and resolve rules and regulation noncompliance issues
- Ensure that all docks are well-maintained and safe
- Manage the rental of transient boat slips
- Ensure that boaters observe all marine rules and regulations in and around the marina
- Assist boaters in docking or casting off their vessels
- Provided assistance to guests launching their boat at the boat launch
- Manage all aspects of the fuel system, deliver, tracking, recording, and reporting of fuel activity

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